Professional Development Guidance Document

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| **Questions** |
| 1. What needs to be trained?
 |
| 1. Who needs to be trained? (e.g., teachers, special educators)
 |
| 1. When do you expect staff to begin implementing?
 |
| 1. What does proficiency look like?
 |
| 1. When do you expect staff to be proficient?
 |
| 1. How much training does staff need?
 |
| 1. When will the training be conducted?
 |
| 1. What is the funding source for the training and support?
 |
| 1. What resources are needed to conduct the training? (i.e., human, capitol, materials)
 |
| 1. Who will do the training?
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| **Actions** | **Who** | **When** |
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**On-going Support**

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| **Questions** |
| 1. What on-going coaching/support is needed to assist in creating proficiency in the staff?
 |
| 1. Who will provide support to staff to help staff develop proficiency?
 |
| 1. What training does the support staff need?
 |
| 1. Identify staff who need additional support/how do you know they need additional support?
 |
| 1. What resources are needed to conduct the support?
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| **Actions** | **Who** | **When** |
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**Fidelity Guidance Document**

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| **Questions** |
| 1. What will be monitored?
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| 1. Who will monitor fidelity?
 |
| 1. What training does staff conducting the monitoring need?
 |
| 1. How will progress on implementation be monitored/assessed?
 |
| 1. What resources are needed to monitor with fidelity?
 |
| 1. Who will review fidelity data and how often?
 |
| 1. What actions will be taken as a result of the data review?
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| **Actions** | **Who** | **When** |
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